

Dover Area School District

ADMINISTRATION/BUSINESS OFFICE

101 EDGEWAY ROAD • DOVER • PENNSYLVANIA 17315-1498

(717) 292-3671 FAX (717) 292-9659

October 23, 2024

Request for Proposal

Milling & Paving Intermediate Avenue

The Dover Area School District is accepting proposals for milling and paving work on Intermediate Avenue to eliminate a depression in the roadway. The proposal acceptance process will begin on October 23, 2024 and must be electronically submitted to the Director of Facilities (tjfluke@doversd.org) no later than 4:00 PM on February 28, 2025.

General Conditions & Specifications:

Eliminate the depression in the roadway and make necessary modifications to the noted section of Intermediate Avenue. Adhere to all of the provided prints of the roadway section and modify the roadway to reflect the requirements of these prints in all aspects. Work with Dover Township, Dover Area School District, and the affiliated Engineering firms involved to achieve a completed project. The project will not be deemed complete until the modifications of the roadway are acceptable to Dover Township, and the noted portion of Intermediate Avenue is adopted by Dover Township. The contractor is responsible for the coordination of the job site traffic to coincide with the District's bus schedules for arrival and dismissal, so that the bus traffic is not disrupted or delayed. This will include the traffic flow in and out of the High School while the contractor is on the job site. Onsite work to be started after June 6, 2025, substantially completed by August 8, 2025, and final completion / adoption by October 31, 2025

Specification under the contract as follows:

1. Contractor to provide all necessary labor, material, equipment and permits to complete the project.
2. Job must be bid following the prevailing wage requirements of the Pennsylvania Department of Labor and Industry.
3. The inlet grates (CB 22 and CB 23) need to be lower by 3" (0.25') in order to create an acceptable crown and grade along the curb line. The existing 9" reveal Type "C" inlet tops need to be replaced with 12" reveal Type "C" inlet tops. Note: The Township is willing to accept a (standard) lesser curb reveal top as long as the inlet grates are lowered 3". Matching curb elevations is not an issue.
4. See plan for extent of milling required to obtain the acceptable 1% grade along the eastern curb line (both North and South).
5. Mill out 1-1/2" paving notch 25' from eastern curb line to the limits shown
6. Mill other areas as required to allow for minimum 1-1/2" overlay
7. Construct wearing course (min 1-1/2", when compacted) along eastern curb line 15' wide with a 2% crown. See roadway cross sections.
8. Construct wearing course (min 1-1/2", when compacted) down center of street from milled joint at existing paving to new crown 10' wide. See roadway cross sections. Blend to meet existing paving/ crown, as required.
9. Contractor to provide all necessary road markings required by the Dover Township Public Works Department and the Pennsylvania Department of Transportation.
10. All containers and trash created by the contractor shall be removed from Dover Area School District property.
11. The contractor is to be liable for damage to all property. Vehicles may not be left unoccupied without the prior removal of the ignition key.
12. It is the contractor's responsibility to make themselves familiar with all locations and site conditions prior to proposal submission. Dover Area School District will not accept any additional charges or delays for failure to do so. Onsite visits must be scheduled through the Director of Facilities.
13. Proposal must be submitted in a written format to the office of the Facilities Manager no later than 4:00 PM on 2-28-25

14. In the event of a delay in the Milling & Paving Intermediate Avenue project final completion / adoption date as listed, the contractor shall pay liquidated damages to Dover Area School District in the amount of \$750 per day.

Insurance:

A. Contractor shall carry the following forms of insurance applying to all operations by him, his agents and employees, and shall provide proof of such coverage. Insurance Needed – From signing of the Contract until final payment, the Contractor shall at its expense, purchase and maintain the following insurance with companies properly licensed, having a Best Rating of A or A+, and satisfactory to the District and its insurance carrier. All insurance shall be carried with companies that are financially responsible. If any such insurance is due to expire during the construction period, the Contractor shall not permit the coverage to lapse and shall furnish evidence of coverage to the Owner.

- 1) Workers Compensation, including Occupational Disease, and Employer’s Liability Insurance:
 - a) Statutory – Amounts and coverage as required by Commonwealth of Pennsylvania Workmen’s Compensation laws.
 - b) Employer’s Liability at least \$500,000 each accident; \$500,000 disease policy limits; \$500,000 disease each employee.
- 2) Public Liability including coverage for direct operations, sublet work, personal and advertising injury, bodily injury, property damage with explosion, collapse, and underground hazard coverage (X, C, U) Contractual liability, products, and completed operations with limits not less than those states below.

a) General Aggregate (Other than Products and Completed Operations)	\$1,000,000
b) Products and Completed Operations Aggregate	\$1,000,000
c) Personal and Advertising Injury	\$1,000,000
d) Each Occurrence	\$1,000,000
- 3) Comprehensive Automobile Liability Insurance including coverage for owned, non-owned, and hired vehicles with limits not less than those stated below.

a) Bodily Injury and Property Damage Combined	\$1,000,000
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- 4) Umbrella Liability policy minimum coverage \$3,000,000 each occurrence to override all Comprehensive Liability Policies.
- 5) Contractor shall submit to the Owner within five (5) days of the award of a Contract, an appropriate Certificate of Insurance which certifies that the company is covered by insurance requirements as stated in sections A, 1) – 5). A notarized letter shall accompany certificate of Insurance from the Contractor’s insurance carrier advising the Owner to what degree the aggregate limit has been impaired. Further, the Contractor fully understands that failure to timely submit the Certificate of Insurance shall give the Owner the option to withdraw the award.
 - a) Contractor’s Certificate of Insurance shall be submitted to the Owner on the standard ‘Acord’ Form.
 - b) The Contractor shall require the Insurance Company to modify the cancellation reporting policy (as written in the lower right-hand of the ‘Acord’ Form) to read as follows:

Should any of the above-described policies be cancelled before the expiration date thereof, the issuing company will mail within sixty (60) days written notice to the certificate holder named to the left.
 - c) Dover Area School District must be named as “additional insured” on a primary, non-contributory basis with regards to general liability, auto liability and pollution liability (if applicable)

- d) Contractor shall require all subcontractors (of every tier) to meet the same insurance criteria as required of the Contractor. The subcontractors' insurance must also name the Dover Area School District as additional insureds on a primary, non-contributory basis. The Contractor shall maintain each subcontractors' certificate of insurance on file and provide such information to the Dover Area School District for review upon request.
 - e) None of the requirements contained herein as to the types, limits, or Dover Area School District's approval of insurance coverage to be maintained by Contractors are intended to and shall not in any manner, limit, qualify, or quantify the liabilities and obligations assumed by Contractor under the Contract Documents, any other agreement with Dover Area School District, or otherwise provided by law.
- B. In accord with the provisions of this Article, the Owner hereby notifies the Contractors that the Owner does not intend to carry Property Insurance on construction materials, stored on or off site, or in transit, nor construction equipment stored or in transit.