Dover Area School District
2015-2016 Budget Timeline

September
- Budget timeline adopted by the board
- Principals review summative assessment results and conduct root cause analysis of school, staff, and students

October
- Superintendent and Business Manager attend a school level PTO Meeting to conduct a 60 minute budget activity and collect input from parents/community
- One-on-one principal presentations are conducted with the Superintendent and Business Manager to review and discuss FTE request

November
- Superintendent and Business Manager attend a school level PTO Meeting to conduct a 60 minute budget activity and collect input from parents/community
- Departments and Principals finalize FTE requests and submit to Business Manager

December
- Homestead notices are sent to the community
- Roll-up of FTE requests against projected funds. Preliminary budgeting begins

January
- Conduct an online/paper survey giving the community an opportunity to prioritize how remaining funds should be spent (i.e. curriculum, extra-curricular)
- Utilize online results to continue to inform allocation of funds in the preliminary budget

February
- Online/paper survey continues
- Preliminary budget development continues. Planning shared with building administration and central office

March
- Survey results are compiled, shared, and posted
- Preliminary budget development continues. Survey results are added to reflect stakeholder input

April
- Proposed Final Budget for 2015-2016 in draft format presented to committee and board
- Advertise proposed final budget to stakeholders

May
- Final budget approved by the board
- PDE filing of the budget