DOVER AREA
SCHOOL DISTRICT

REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL SERVICES
TIMELINE RECAP

- 07/19/16 – Approval by the Board of Directors to allow the formation of a design team for construction and also Approval by the Board of Directors to approve a Request for Qualifications for Architectural Services

- 07/26/16 – Request for Qualifications for Architectural Services posted

- 08/01/16 – District received eleven responses from various architectural firms who stated their intent to respond

- 09/01/16 - District reviewed architectural firms Requests for Qualifications and narrowed the potential candidates to five firms to present to the Board of Directors
RFQ REVIEW TEAM

Dave Nelson, Facilities Manager
Jennifer Benko, Business Manager
Kenneth Cherry, Superintendent
<table>
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<th>RFQ SUBMISSIONS</th>
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<tr>
<td>First Capital</td>
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<tr>
<td>RPLS Architects</td>
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<td>Schrader Group</td>
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<td>El Associates</td>
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<td>Core Design</td>
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<td>Buchart Horn</td>
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REVIEW RUBRIC
SCORE RANGE 1-5 (5 BEING A TOP SCORE)

• General experience and qualifications (Weighted 30%)
  • Significant PA client base
  • Diversified experience both in educational facilities and other industry for both new construction and renovation
  • Portfolio of buildings shows imagination, efficient use of space and energy, and cost savings
  • Award-winning designs to it’s credit
  • Reasonable average cost per square foot on new construction and cost estimate per bid
  • Similar project size experience (whether IS/HS renovation or new construction)

• Specific experience with Plancon (Weighted 20%)
  • Wealth of experience in building and renovating school building in PA
  • Demonstrate an understanding of the Plancon process
  • Ability to assume responsibility for all steps required by PDE
REVIEW RUBRIC (CONT.)
SCORE RANGE 1-5 (5 BEING A TOP SCORE)

- Quality and content of written presentation (Weighted 20%)
  - Firm devoted quality, creativity, and excellence in its presentation
  - Presentation is understandable, clear and concise, and had all requirements of the RFQ
  - Personalized, showing a genuine interest in the Dover community

- Qualifications of Staff (Weighted 15%)
  - Large, diverse staff of professionals that demonstrate expertise in all disciplines associated with school design and construction
  - Staff profile shows a mix of experience of experience and youth
  - Individual resumes show outstanding professional credentials and affiliations, awards
REVIEW RUBRIC (CONT.)
SCORE RANGE 1-5 (5 BEING A TOP SCORE)

• Firm History (Weighted 10%)
  • A stable history as a firm of at least ten years in its present organization
  • Principals have been with the firm for most of their careers
  • History is rooted in the Commonwealth and in municipal and school district constructions

• Proximity to District (Weighted 5%)
  • The ideal form would have its principal office/firm headquarters within 40 miles of Dover and house most of its design staff
The following firms were the top five scoring firms based on the teams rubric (in no specific order):

- RLPS Architects
- Schrader Group Architecture
- EI Associates Architecture
- Crabtree, Rohrbaugh & Associates – Architects
- McKissick Associates Architects
NEXT STEP

Our team’s proposal:

September 22, 2016 – Build consensus on two Architectural firms to continue through our process

Prior to the October 20, 2016 Planning Meeting – The Administrative Project team will work with the two firms to ensure they have information they need to present a formal proposals and recommendations on construction vs renovation to the Board of Directors

October 20, 2016 Planning Meeting – The two firms will present their formal proposal and recommendations to the Board of Directors and the Board will have the opportunity to formally interview the two firms

November 15, 2016 Board Voting Meeting – Board of Directors vote on the Architectural firm to be utilized in planning for the future of a possible renovation or new construction project