On the above date, a core group meeting was held at the Dover Area School District Offices to review the Dover Area Middle School project. Pertinent issues and items of discussion are as follows.

1. The scope of work was reviewed with respect to the budget. The following modifications were discussed as changes to the project scope of work:
   - The size of the addition will be reduced by locating the learning support in existing space (the existing side entry vestibule will remain) and reducing the width of the main lobby corridor.
   - The Business Lab slated to be demolished and renovated into student commons space will be left existing.
   - Roofing replacement will be done outside of the project via State Contract.
   - Replacement of the failed redundant chiller will be a future project done by the district outside of this scope of work (possibly include this as an alternate bid).
   - Replacement of the water heaters and storage tanks will be a future project done by the district outside of this scope of work (possibly include this as an alternate bid).
   - Air Conditioning of the Gymnasium will be an Alternate Bid.
   - New student lockers will be an alternate bid. Another possible alternate bid may be to re-use the existing IS lockers.
   - CRA will investigate which code required upgrades in the current scope of work can be grandfathered and left as-is.

2. The updated building layout was reviewed and the following pertinent items discussed:
   - Only one Art Classroom is needed.
   - Provide a separate room for the kiln.
   - Locate the Tech Ed Classroom adjacent to the Art Classroom.

3. An existing fuel oil tank at the main front entrance will need to be removed.
4. Replace the carpet in the LGI.
5. The updated scope of work and building layout will be presented to the board. Once agreed
upon by the board further development of the design will occur.
6. Teacher meetings to review interior layouts of their spaces will occur in later winter/early
spring.

Respectfully submitted,
CRABTREE, ROHRBAUGH & ASSOCIATES

Scott Cousin, AIA
Principal, Senior Project Manager

cc: Core Group