On the above date, a core group meeting was held at the Dover Area School District Offices to review the Dover Area Middle School project. Pertinent issues and items of discussion are as follows.

1. The proposed building layout, levels of renovation, and overall building organization was reviewed.
2. Provide a classroom for Computer Coding (locate in the existing computer classroom with Tech Ed).
3. Provide two learning support classrooms per grade. Locate on the same floor as their associated grade levels.
4. Provide a Family & Consumer Sciences Classroom.
5. Provide an ISS classroom.
6. Provide an office for the Social Worker.
7. Provide sinks in each 6th grade Science Classroom.
8. A future meeting on-site of the existing High School will be held to walk the spaces and get a better feel for how the Middle School educational program will be accommodated in the existing spaces.
9. Move Art to the first floor adjacent to Tech Ed.
10. The current hoods in the FC&S classroom are not vented directly to the exterior. This will need to be addressed in the renovation.
11. Locate the Transition Classroom closer to the Administrative Suite.
12. The Health Classroom will need to accommodate 30 students. Locate in place of the large Music Classroom.
13. The cost estimate was reviewed and noted that the current scope of work is over the originally proposed budget. The team will investigate cost saving ideas and report to the board for direction.
Respectfully submitted,
CRABTREE, ROHRBAUGH & ASSOCIATES

[Signature]

Scott Cousin, AIA
Principal, Senior Project Manager

cc: Core Group