On the above date, a core group meeting was held at the Dover Area School District Offices to review the Dover Area High School project. Pertinent issues and items of discussion are as follows.

1. The new school will be called ‘Dover Area Middle School’ instead of ‘Dover Area Intermediate School.’

2. The Education Program is organized in the following teaming structure:
   - Each grade has 3 teams.
   - Each team has 4 interdisciplinary teachers (Social Studies, Math, Science, & ELA) with 30 students per Classroom.
   - Each team had a learning support teacher (needs small group instruction).

3. 6th grade shall be located remotely from 7th and 8th grades.

4. 8th grade teams will be more integrated amongst each other.

5. Provide a faculty planning center with each grade.

6. Itinerant staff should be located in a centralized area.

7. Provide a Transitional Classroom for each grade level.

8. The following Special Education needs were discussed:
   - Life Skills Classroom
   - Emotional Support Classroom
   - Autistic Support Classroom (with sensory room)
   - Gifted Support Classroom

9. Develop an open concept for dining with other dining locations as options.
10. The new entrance should be secure and welcoming.

11. Administration, Guidance, and Nurse should be located adjacent to the new entrance.

12. Provide a playground area (do not eliminate parking).

13. Educational program spaces should not be located in the lower level.

14. The Middle School students will use lockers.

15. Modular Classrooms should be demolished.

16. The Greenhouse shall remain.

17. The vehicular circulation should be addressed at the front Auditorium Entrance (this is currently used as a short cut to by-pass the square).

18. It was noted that the existing HS furniture is not appropriate for the educational program and needs replaced. CRA noted that the budget created for the study did not incorporate replacing all the furniture. It was suggested to begin replacing furniture in the yearly capital improvement budgets now.

19. District maintenance functions will not be located in the school.

20. The fencing in the locker rooms should be eliminated.

21. A portion of the lower level under the weight room is a safety hazard and should be sealed off.

22. The following infrastructure needs were discussed:
   - Possibly relocate the main electrical room from the lower level (due to flooding issues).
   - Boilers must be replaced. HVAC piping was replaced in 2001 and is in good condition.
   - The air conditioning system is in relatively good condition. There are two existing chillers located in the mechanical room by the stadium. One of the chillers (McQuay) does not work and needs to be repaired. The entire building currently operates off of the one operational chiller (Honeywell).
   - The Gymnasium and Auxiliary Gymnasium roofs need replaced. The Gymnasium roof is currently ballasted. DASD requested an infrared study be conducted on the roof.
   - Paging and Fire Alarm have recently been replaced and are in good condition.
   - Windows have recently been replaced and are in good condition.
   - Water issues in lower level need addressed.
   - Remove all asbestos (mastic behind blackboards).

23. The district Technology Center will be located within the building. This should include space for iPad pickup and a help desk.

24. Cameras will be added by the district’s vendor separate from this project. TBD if the conduit and wiring is to be part of the renovation project or by the vendor.
25. Due to the complexity of moves occurring in the summer of 2020, the move of the 6th grade to the Middle School will not occur until the 2021/2022 school year. DASD might investigate moving Leib ES 6th grade over earlier.

26. DASD would like to tour Spring Grove Middle School (HS converted to MS) and Gettysburg Middle School (all new MS). Once a date is selected, CRA will setup these tours.

Respectfully submitted,
CRABTREE, ROHRBAUGH & ASSOCIATES

Scott Cousin, AIA
Principal, Senior Project Manager

cc: Core Group