On the above date, a core group meeting was held at the Dover Area School District Offices to review the Dover Area High School project. Pertinent issues and items of discussion are as follows.

1. The updated program was reviewed. It was noted that the building program yields a 309,000 gross square foot building using a 1.5 grossing factor. The budget supports a 290,000 gross square foot building. It was decided to move forward with the design with the current program and see if the efficiency factor can be improved upon prior to making reductions to the program.

2. The borough/township meeting was discussed. It was noted that the district’s solicitor should be involved with future discussion on Intermediate Ave. extension. ELA to develop estimated costs for the road extension.

3. If the existing softball field is kept in its current location, more space is needed down the first base line. A lip at the transition from the infield to outfield should be addressed.

4. Board retreat is to be scheduled end of September / beginning of October.

5. School tours will be conducted on 9/12. Schools to be visited are Wintersmill High School, Red Lion High School, and Middletown Area High School.

6. Specifications shall incorporate liquidated damages. DASD to develop the cost per day based on estimated financial impact to the district for delays.

Respectfully submitted,
CRABTREE, ROHRBAUGH & ASSOCIATES

Scott Cousin
Project Manger

cc: Core Group