On the above date, a core group meeting was held at the Dover Area School District Offices to review the Dover Area High School project. Pertinent issues and items of discussion are as follows.

1. The ACT 34 hearing was reviewed. Some misconceptions and additional information will need to be addressed.
   a. Project Need - not enrollment based but educational program based.
   b. Community Use - all spaces are provided for educational use and some are made available to the public. No space in the design is there solely to serve the community.
   c. New Site – The cost of a new high school on a new site would be beyond the district’s budget. Depending on the site, there would be added costs for land purchase, road improvements, and utilities. Also the proximity to the stadium could be a drawback depending on where the potential site is located.
   d. Additional Classrooms – The quantity of additional classrooms is complex and not a simple quantity comparison. There are different types, sizes, and configurations of educational spaces in the planned new High School that would best be defined with the programming document developed by CRA and the district.
   e. Enrollment Projections – PDE projects a flat to declining projected enrollment, but it should be noted this is based solely on live births and does not factor in new housing. DASD to provide more information on their projections and municipality housing projections.

2. It was noted that the board cannot take any action on the project during the 30 day written comment period.

3. The use of the LGI as a board room was reviewed:
   a. Plan for trapezoidal tables with 14 seats at the board table (5 along back, 1 in each corner, and 4 down each side.
   b. Administrative conference room to be used for executive sessions. Room to be 16’ W x 20’ L minimum. Eliminate door from LGI to Health CR.

4. Preliminary exterior elevation concepts were reviewed. The direction of the design was agreed to. The elevations will be presented to the Board at the January 18th meeting.
Respectfully submitted,
CRABTREE, ROHRBAUGH & ASSOCIATES

Scott Cousin, AIA, LEED AP
Principal, Senior Project Manager

cc: Core Group
    Design Consultants