On the above date, a core group meeting was held at the Dover Area School District Offices to review the testing and commissioning scope of work for the Dover Area High School project. Pertinent issues and items of discussion are as follows.

1. The services QA+ provides were reviewed.
2. The scope of service for the High School project shall be the same as the Dover Elementary School project with the addition of electrical testing/inspections.
   a. Soils & Earthwork
   b. Structural Testing
   c. Commissioning
   e. Add Electrical: Periodic Inspections of major equipment (ie. Switch gear, transformer, transfer switch, transformer, etc.)
3. It was noted that Middle Department Inspection Agency (MDIA) conducts the Townships third part inspections.
4. CRA calculated a preliminary building permit cost at $902,384. The township fees were estimated at $716,225 and MDIA fees were estimated at $127,408. MDIA fees are in addition to the Townships fees. It was noted that the Township fees are not reasonable given they do not conduct the plan review or inspections. DASD may need their solicitor to be involved.
5. DASD noted an underground fuel oil tank at the Intermediate School will need to be removed as part of the IS demolition.

Respectfully submitted,
CRABTREE, ROHRBAUGH & ASSOCIATES

Scott Cousin
Project Manager

cc: Core Group