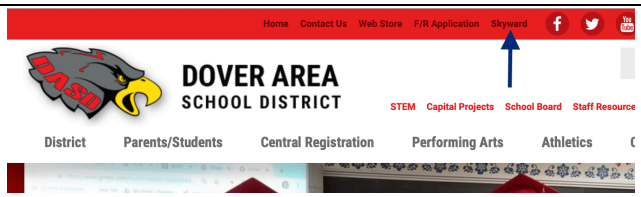
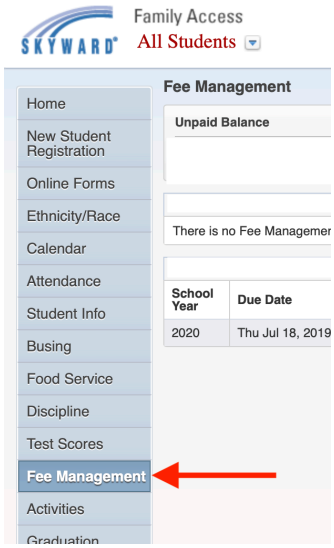
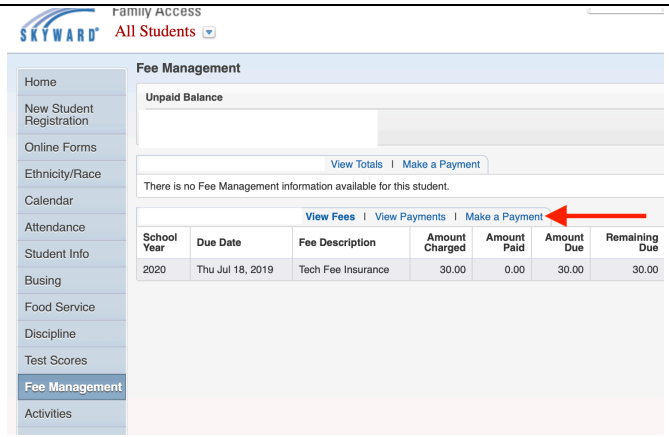
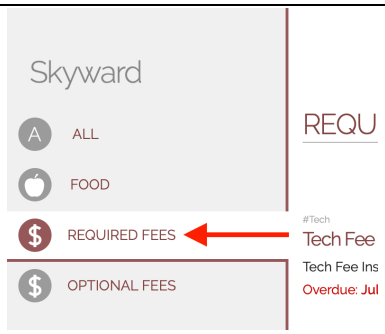
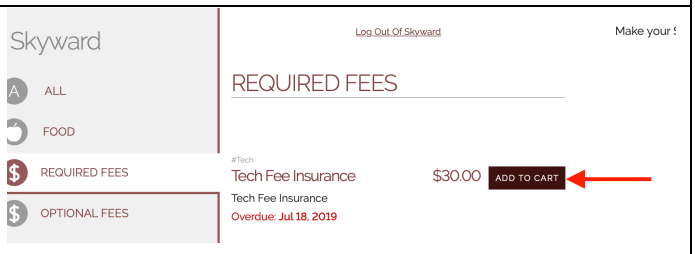
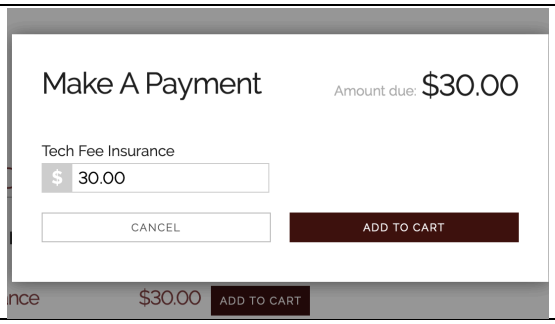
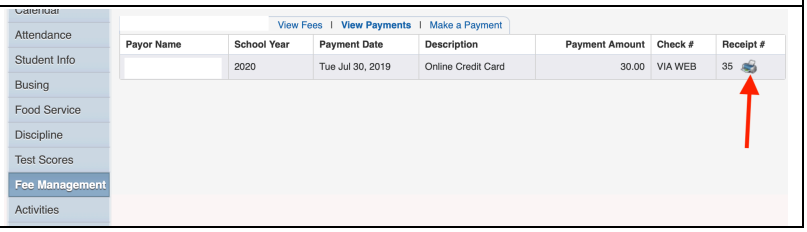
Steps to Pay Students Fees through Skyward Family Access

Please note, at this time, one must use the Skyward Family Access website in order to pay the technology insurance fee. Fee management is not currently available through the mobile app.

1. From the Dover Area School District website (https://www.doversd.org), click Skyward	
2. Enter your login information and click the Sign In button.	
3. Click Fee Management on the left side of the screen.	

4. Click the Make a Payment link next to student who has a fee assigned.	
5. Click $ REQUIRED FEES on the left side of the screen.	
6. Click the ADD TO CART button next to fee.	
7. A second window will appear asking if you are sure you would like to add the fee to the cart, click the ADD TO CART button.	

After clicking the ADD TO CART button the second time, you may be asked to log in again. If so, please enter your login information. Afterwards, you will be able to enter your payment information.

Once you have paid your fees, you can return to Fee Management in Family to see the fees that have been paid on a particular student account. Furthermore, if you would like to view any payments, click the View Payments link.	
Under View Payments, you can click the if you would like to print a receipt at any point.