

**TECHNOLOGY ACCEPTABLE USE AGREEMENT**

**STAFF, STUDENT TEACHER, LONG-TERM SUBSTITUTE**

As a user of technologies owned by the Dover Area School District, I have read and understand the policy and agree to abide by the rules of this policy. I will contact the Director of Information Technology if I have any questions or need clarification regarding this policy.

1. I understand that the use of technologies as defined through the Dover Area School District is a privilege that can be suspended or revoked.
2. I agree to use the technologies in a responsible, ethical, and polite manner.
3. I understand that the technologies are to be used for educational purposes.
4. I will not disclose personal identifiable information about myself or others, including students and staff, over the Internet or on any computer resource owned by Dover Area School District or another employer.
5. I will not share my account information or passwords with others.
6. I will not attempt to install or duplicate software that is not authorized by the Dover Area School District.
7. I understand that technologies are expensive and represent a significant investment by the taxpayers of the Dover Area School District. As a result, I will take care of this equipment to the best of my ability to prevent theft or physical damage.
8. I understand that technologies will be monitored by the Dover Area School District.
9. I understand that any violation of the technology policy can subject me to disciplinary action to be taken by the district.
10. All users publishing content on the district website shall have the content approved by the Director of Public Relations or designee and comply with all other applicable district policies.
11. Users shall not use their personal social media account to reveal Dover Area School District information to other users on the social networking websites such as Facebook, Twitter, etc....

Name (printed): \_\_\_\_\_

Building: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_